Advanced Scientific Computing Advisory Committee
U.S. Department of Energy

Advisory Committee Charter

1. **Committee's Official Designation.** Advanced Scientific Computing Advisory Committee (ASCAC)

2. **Authority.** This charter establishes the Advanced Scientific Computing Advisory Committee (Committee) under the authority of the U.S. Department of Energy. The Committee is being renewed in accordance with the provisions of the Federal Advisory Committee Act, as amended, 5 U.S.C., App. 2.

3. **Objectives and Scope of Activities.** The Committee provides advice and recommendations concerning the Advanced Scientific Computing program in response only to charges from the Director of the Office of Science, except as described below:

- Periodic reviews of elements of the Advanced Scientific Computing Research Program and recommendations based thereon.

- Advice on the competing long-range plans, priorities, and strategies to address more effectively the scientific aspects of advanced scientific computing including the relationship of advanced scientific computing to other scientific disciplines.

- Advice on appropriate levels and sector allocation of funding to develop those plans, priorities, and strategies and to help maintain appropriate balance among elements of the program.

- Advice on national policy and scientific issues related to advanced scientific computing that are of concern to the Department of Energy as requested by the Secretary or the Under Secretary for Science.

4. **Description of Duties**. The duties of the Committee are solely advisory in nature.

5. **Official(s) to whom the Committee Reports**. The Committee reports to the Director, Office of Science.

6. **Agency Responsible for Providing Necessary Support**. The Department of Energy. Within the Department, primary support shall be furnished by the Office of Science.

7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating cost of support to the Committee is $250,000; one-half staff year.

8. **Designated Federal Officer (DFO).** A full-time or permanent part-time Department of Energy employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO (or designee) will approve or call all of the advisory committee's and subcommittees' meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest.

9. **Estimated Number and Frequency of Meetings.** The Committee will meet periodically, approximately three times a year.

10. **Duration - Time Period Necessary for the Committee to Carry Out the Purpose.** Continuing in nature.

11. **Termination Date**. The Committee terminates two years from the Charter filing date, and may not meet if the Charter is not renewed biennially.

12. **Members and Designation.** The Committee will be comprised of approximately 20 members, who will be appointed by the Under Secretary for Science. Members shall be experts in their respective fields (including, but not limited to, applied mathematics, computer science, advanced networking research, computational science, high end scientific computing facilities) and appointed as special Government employees, or representatives of entities including, among others, research facilities and academic institutions, should the Committee's task require such representation. The Chair and Vice Chair of the Committee will be appointed by the Under Secretary for Science from among the Committee members.

Members of the Committee will serve without compensation. However, each member may be reimbursed in accordance with the Federal Travel Regulations for authorized travel and per diem expenses incurred while attending Committee meetings.

13. **Subcommittee(s).** To facilitate the functioning of the Committee, subcommittees may be formed with the approval of the Department of Energy. The objectives of the subcommittees are to make recommendations to the parent committee with respect to a particular charge related to the responsibilities of the parent committee. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the full committee for full deliberation and discussion. Subcommittees and workgroups have no authority to make decisions on behalf of the chartered Committee, nor can they report directly to the Department of Energy.

14. **Recordkeeping.** The records of the Committee shall be handled in accordance with General Records Schedule 26, Item 2 and Administrative Records Schedule 16, Item 8b (1.1), and approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date.**

Date filed with Congress: July 1, 2013

Carol A. Matthews

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Committee Management Officer